

Principal's Office

# Bakhtiyarpur College of Engineering,

(Champapur, Dedaur, Bakhtiyarpur-803212)

&

## Government Engineering College, Bhojpur & Buxar

(Campus of Bakhtiyarpur College of Engineering, Bakhtiyarpur)

### Tender Document



**For Security Agency  
In the financial Year 2021– 22**

**Tender No.:**

**Tender Start date:- 31.08.2021**

**Last Date of submission:- 23.09.2021**

*R. / m*

**Principal**

Bakhtiyarpur College of Engineering  
Bakhtiyarpur

## IMPORTANT INFORMATION

**1. Non-Refundable Tender Cost :**

Rs. 1000/- only through demand draft from a Nationalized Bank, drawn in favour of **Principal, Bakhtiyarpur College of Engineering, Bakhtiyarpur**, payable at **Bakhtiyarpur**.

**2. Sale of Tender Document :**

10.00 am to 5.00 pm on all working days starting from 31/08/2021 to 23/09/2021 from the office. of Principal, Bakhtiyarpur College of Engineering, Champapur, Dedaur, Bakhtiyarpur-803212

**3. EMD :**

Rs. 10,000/- (Ten thousand Only) in the form of demand Draft from a nationalized bank in favour of **Principal, Bakhtiyarpur College of Engineering, Bakhtiyarpur**, payable at **Bakhtiyarpur**.

**4. Last Date of Submission of Tender Document :**

On or before 23/09/2021 up to 05:00 pm in the office of the Principal, Bakhtiyarpur College of Engineering, Champapur, Dedaur, Bakhtiyarpur-803212

**5. Opening of Tender Bids :**

11.00 am on 25/09/2021.

**6. Address for Correspondence and Clarification:**

Principal  
Bakhtiyarpur College of Engineering,  
Champapur, Dedaur, Bakhtiyarpur-803212, (BIHAR)

*K. Inda*  
**Principal**

Bakhtiyarpur College of Engineering  
Bakhtiyarpur

*K. Inda*



**Bakhtiyarpur College of Engineering, Patna, Government Engineering College, Bhojpur & Buxar**

**Tender Notice For Security Agency**

Tender Notice no. BCE/SECURITY/2021-22/01

Date:-23.08.2021

Sealed Technical (Strategy and Documents) and Financial bids are invited from registered and reputed Security and Intelligence Agencies having nationwide presence, for providing contractual security and ancillary services round the clock for the Bakhtiyarpur College of Engineering, Champapur, Dedaur, Bakhtiyarpur, Government Engineering College, Bhojpur & Buxar for annual contract period of one year, by Registered post /speed post at Principal, Bakhtiyarpur College of Engineering, Champapur, Dedaur, Bakhtiyarpur-803212.

Last date of submission:- 23.09.2021 up to 5:00 P.M

Opening of Tender:- 25.09.2021 at 11:00 A.M at Principal, Bakhtiyarpur College of Engineering, Champapur, Dedaur, Bakhtiyarpur-803212

**INSTRUCTIONS TO BIDDERS**

All interested vendors are requested to send their sealed quotation for supply of the above item under two bid systems in the following manner:

- a) Envelope – I: Technical Bid.
- b) Envelope – II: Financial Bid.

**NOTE: The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all papers and envelopes submitted.**

**Both the envelopes should be sealed, signed, marked and kept in a bigger envelop superscribed with the Tender Reference No. and Tender notice detail as appended hereunder.**

**TENDER FOR SECURITY AGENCY**

**TENDER REF. NO: BCE/SECURITY/2021-22/01 LAST DATE FOR SUBMISSION: 23.10.2019**

**The Principal**  
Bakhtiyarpur College of Engineering,  
Champapur, Dedaur, Bakhtiyarpur-803212

From: M/s -----

Contact No: -----

E-mail ID: -----

K. h

## **I. SCOPE OF SERVICE**

The security agency is required to provide the following services:

- i) Complete security to the life and property of the residents (faculties, staff, students, official visitors and guests) and assets of the Institute.
- ii) Safeguard against trespasses.....
- iii) Security covers to various official functions, students' functions, VIP Visits, social & religious functions organized in the campus community.
- iv) Protect property/cash/documents against burglary (where loss is due to entry after breaking the any entry lock/door/window/grill )
- v) Control of vehicular traffic.
- vi) Maintain vigil and undertake surveillance for control of untoward incidents, specially involving the outside elements.
- vii) Control of stray cattle and canine menace.
- viii) Pursuance of cases with local police and liaison with them.
- ix) Assist the Institute in maintenance of day-to-day discipline and smooth running of various activities.
- x) Provide timely intelligence inputs to the Institute administration.

The agency will bear overall responsibility for maintaining peace and tranquility on the campus. It has to ensure a theft and incident free campus from law and order point of view.

## **II. Manpower, Communication, and Transport requirements:**

The agency will be required to deploy the following manpower:

1. Supervisors- The routine duty will be for eight hours but shall be available for 24x7 in campus as and where required
2. Security Guards (male & female)
3. Gardener
4. Lab/Office/Class Attendant
5. Sweeper
6. Care Taker (male & female)
7. Plumber

## **III. Terms & Conditions for Security Services**

1. Sealed Technical (Strategy and Documents) and Financial bid in separate covers for 'Security Services' are invited. The envelope should be super scribed "Tender for Security Services" with name and address of the agency with phone and fax number.
2. On the opening date Technical bid will be opened. Financial bids of only technically successfully bidders will be opened in presence of the Bidders / their authorized representative.
3. The Technical Bid shall also include the Presentation to be made by each Firm.
4. The evaluation of tender will be done by the committee on the basis of weightage to Presentation, Technical (Strategy and Documents) and Financial part.

